



BOARD MEETING
Mosman Rowing Club
Wednesday 20 January 2010 7.00PM

MINUTES

Attendees: Andrew Rowley (Chairman), Norma Perry, Tim Clare, Chris Noel, Peter Trives, Bryan Weir, Joe Zammit, Christian Renford (CEO) and Georgie Lee (Operations Manager)

Visitors: -

Apologies: Stephen Handley, Greg James QC

1. Welcome

A Rowley welcomed all to the meeting, and thanked B Weir and the Mosman Rowing Club for hosting the January Board meeting.

2. Previous Meetings Minutes

Motion: To accept the minutes of the 18 November 2009 Board Meeting as true and accurate record of the meeting.

Moved: N. Perry

Seconded: P Trives

Motion Carried

General Business

Andrew Rowley and the CEO provided a verbal overview the 27 November 2009 meeting with members of the Rowing Victoria Board, preceding the 2009 Head of the Yarra regatta: The aim of the meeting was to promote more regular communication between SSO's.

A Rowley noted that we have not yet received any formal comments or feedback from this meeting, however issues discussed included:

1. RA Council endorsement of a National Insurance Scheme
2. Regular meetings between RA Councillors.
3. 2010 Trickett Regatta.
 - Grade score alignment.
 - National Grade Regatta
4. Head Races and their promotion
5. NEDP

The CEO noted that other outstanding action items from the November 2009 meeting will be addressed throughout the agenda.

3. Correspondence

The CEO tabled the following incoming correspondence:

- Rowing Australia – WMG Congratulations
- Regatta Secretary – Resignation Letter
- Stephen Croot Computing

4. Finance Reports

The CEO tabled the monthly analysis of the budget as at 31 December 2009. The CEO noted the revised formatting of the 2009/10 budget into the three primary business units:

- a. Operations
- b. High Performance / Development
- c. Administration

The CEO indicated that the all major areas the Association is tracking in line with budget forecasts. The CEO further noted that highlighted anomalies in monthly budget forecasts will be addressed in the 2010/11 budget by the implementation of more accurate monthly accruals throughout the budget development phase.

P Trives congratulated M McCormack on her work to date with the accounts as RNSW's Administration Officer

Motion: To accept the financial statements as presented.

Moved: P Trives

Seconded: J Zammit

Motion carried

The CEO confirmed the transfer of RNSW's banking services from the NAB to St George has now been completed.

5. Rowing Australia 2009 Strategic Forum and AGM

N Perry provided a verbal update on the outcomes of the November 2009 Rowing Australian Strategic Workshop and Annual General Meeting. The Strategic Forum debated issues such as:

- RA Community Development Program
- National Travel Provider
- ROMS
- National Development and Events Evolution
- Future Initiatives

Minutes from this meeting are yet to be published by RA.

Motion: to hold over discussions of RNSW IT Systems 2010-2013 (Stephen Croot Computing) to the February 2010 meeting

Moved: A Rowley

Seconded: T Clare

Motion carried

Action – CEO

6. Rowing Australia Workshop

In order to promote better and more regular communication between Rowing Australia and the States, RA have proposed to conduct a “road-show” to every State in February 2010.

The NSW component of this road show is scheduled to be conducted on Thursday 18 February 2010, at Sports House, Homebush.

6.30pm – 7.30pm	RNSW Board, RA Delegation meeting
7.30pm – 9.30pm	RA Presentation and workshop with NSW Clubs

The meeting resolved to invite clubs to nominate three members to attend the RA presentation and workshop. The format of the workshop would include a combination of presentations from RA (from the recent RA Strategic Forum and AGM), RNSW nominated questions, and open forum questions from clubs.

Action – CEO to inform Clubs of the RA workshop and invite them to nominate three representatives to attend.

Members of the RA Delegation will then be attending the Kings Cup Luncheon, at the Four Seasons, George Street - Friday 19 February 2010

7. RNSW Board - 12 Month Strategic Agenda

The CEO tabled a discussion paper outlining the concept of a “12 month agenda” for the Rowing New South Wales Board. Identifying and prioritising Board agenda items will permit the Board to maintain focus on strategic activities and operational requirements within the organisation and prioritise cyclical agenda items that need to be debated throughout the season.

Items that would traditionally remain on the agenda each month include:

- Business Arising
- Financial Reporting
- CEO / Staff Reports
- Transfers
- General Business
- Reporting (membership / regattas)

The 12 month agenda should be considered as a guideline only for the Board, and does not preclude agenda items that will arise from time to time that should be deliberated by the Board.

Motion: To implement the 12 month agenda as tabled.

Moved: P Trives Seconded: N Perry

Motion carried

Action – CEO to implement for the February Board meeting.

8. Sport Development Strategy

The CEO tabled a discussion paper outlining RNSW’s strategic intent to increase rowing at a participatory level, specifically athlete development and retention from existing school rowing programs. The primary objectives of the discussion paper are

to increase RNSW Membership and the promotion of B Grade rowing (specifically the B Grade 8+ in the Trickett Regatta.

In order to achieve these strategic goals it was proposed to implement the following initiatives in line with the agreed timeline:

- i. School Performance Development Camps
- ii. School representative event/s in the Edward Trickett Regatta
- iii. Presidents Challenge (Club B Grade eights) in the Edward Trickett Regatta

The CEO noted that the development and retention initiative is additional to existing clubs recruitment, development and representative programs, as well as the annual RNSW regatta program. The CEO further noted that the above initiatives would be complementary with the KPIs required from the NTID program and coordinated by the RNSW Development Officer.

Action – CEO to inform Club Presidents:

- i. *Proposal for the Presidents Challenge at the 2010 Trickett Regatta.*
- ii. *Overview of the strategic initiatives outlined in the discussion paper.*

9. Incident Reporting

The CEO tabled a discussion paper outlining several interrelated strategies that the Board should consider when debating the issue of rowers safety throughout the state

In an ongoing effort to promote a safe recreational environment for rowers, the CEO outlined what was involved in the implementation of one of these strategies - a SMS / MMS incident reporting framework. The collected data would be used to identify trends, or common safety concerns, allowing Rowing New South Wales to identify safety related issues in our training and recreational environment, and focus existing limited resources to improve service provision and education towards the areas of greatest need.

Action – CEO to implement subject to securing additional funding.

10. Masters Selection Policy

J Zammit tabled the proposed selection policy for the NSW Men's and Women's D Eight and Quad at the 2010 Australian Masters Championships, Champion Lakes, Western Australia.

Subject to their acceptance, the meeting resolved to endorse the re-appointment of the 2009 NSW Masters Selectors:

- | | |
|----------------------|-----------------------------------|
| 1. Phillip Titterton | 3. John James |
| 2. Sue Wannan | 4. Joe Zammit (Board Appointment) |

Motion: To endorse the Masters Selection Policy and nomination form as tabled.

Moved: J Zammit

Seconded: N Perry

Motion carried

Action 1 – J Zammit to confirm Selection Panel

Action 2 – G Lee to publish 2010 Selection Policy

11. RNSW Recruitment Update

The CEO tabled the resignation letter of Regatta Secretary, Paul Coates effective as of Friday 29 January 2010. The meeting expressed their appreciation to P Coates for his commitment and contribution to the Association throughout his tenure as the Regatta Secretary and wished him all the best with his future endeavours.

CEO confirmed the appointment of Hugh McLeod as new Regatta Secretary. H McLeod will commence with RNSW on 25 January 2010.

12. RNSW Office and Staff Reports

The CEO tabled the Staff Operational report. The report provided an overview of issues/actions that RNSW and NSWIS staff are actioning for the month preceding the Board meeting.

13. Notification of Transfers

The following notification of transfers has been received in December 2009 and January 2010.

First Name	Surname	From Club	To Club	Month Submitted/Approved
Mathew	McCormack*	Canberra Rowing Club	Sydney University Boat Club	20/01/2010
Jeremy	Campbell	Port Macquarie Rowing Club	Lower Clarence Rowing Club	20/01/2010
Tom	Sacre	Mosman Rowing Club	Sydney University Boat Club	20/01/2010
Lewis	Wickenden	Sydney Rowing Club	Drummoyne Rowing Club	20/01/2010
Emily	Wohlfiel	Drummoyne Rowing Club	Balmain Rowing Club	20/01/2010
Tim	Drinkwater	Hunter Rowing Club	Glebe Rowing Club	20/01/2010
Patricia	McMeekin	Balmain Rowing Club	North Shore Rowing Club	20/01/2010
Kathryn	Lewis	St George Rowing Club	Drummoyne Rowing Club	20/01/2010
Michelle	Battersby	Mosman Rowing Club	Sydney University Boat Club	20/01/2010
Susan	Overall	Mosman Rowing Club	Sydney University Boat Club	20/01/2010
Carissa	Louwen	North Shore Rowing Club	Mosman Rowing Club	20/01/2010
Boesch	Andreas	Drummoyne Rowing Club	Macquarie University	16/12/2009
James	Chapman	UTS Rowing Club	Sydney Rowing Club	16/12/2009
Luke	Freeman	Mosman Rowing Club	Sydney Rowing Club	16/12/2009
Jonathon	Goddard	Sydney Rowing Club	Sydney University	16/12/2009
Olivia	Heath	Mosman Rowing Club	Leichhardt Rowing Club	16/12/2009
Liam	James	Sydney University	Balmain Rowing Club	16/12/2009
Mark	Nelson	Balmain Rowing Club	Endeavour Rowing Club	16/12/2009
Sandra	Rourke	Balmain Rowing Club	Leichhardt Rowing Club	16/12/2009
James	Shafren	Newcastle Rowing Club	Hunter Rowing Club	16/12/2009
Joseph	Turrin	Sydney Rowing Club	Sydney University	16/12/2009
Madeleine	Van Ewyk	Newcastle University	Leichhardt Rowing Club	16/12/2009
Diarmuid	Ryan	UTS Rowing Club	Sydney Rowing Club	16/12/2009
Sally	Watson	Hunter Rowing Club	Newcastle Rowing Club	12/12/2009
Simon	Audas	UNSW Rowing Club	Sydney University	18/11/2009
Chanel	Curko	Sydney Rowing Club	Sydney University	18/11/2009
Benjamin	Farnsworth	Newcastle Rowing Club	Newcastle University	18/11/2009

* Interstate Transfer

The above transfers were noted and accepted.

14. General Business

14.1 Australian Rowing Championships

C Noel confirmed that the 2010 Australian Rowing Championships in Nagambie are to be broadcast live online through World Championships Sports Network (WCSN) via the internet.

C Noel further noted issues RA may face regarding the 'look' of our sport – in particular racing uniform as a result of the broadcast, and the possibility of a policy for consistent crew racing uniforms at the 2010 Australian Rowing Championships.

14.2 Regatta Contingency Planning

C Noel noted that it would be prudent to review the existing contingency plan measures that are in place for the State Championships.

Action – Regatta Secretary to communicate all relevant contingency planning requirements in pre-event documentation to clubs and schools.

14.3 RNSW President Resignation

A Rowley noted his intent to stand down as the President of the New South Wales Rowing Association after the 2010 NSW State Championships.

Action – upon receipt of formal notification, CEO to commence Board casual vacancy procedures in accordance with Section 8vi of the Rules

Meeting closed – 10:20pm

Next Meeting – 17 February 2010 @ 6:00pm
Royal Sydney Yacht Squadron, Kirribilli