



**BOARD MEETING**  
**Royal Sydney Yacht Squadron, Kirribilli**  
*Wednesday 21 April 2010 at 6.30pm*

**MINUTES**

**Attendees:** Norma Perry (President), Tim Clare, Peter Trives, Bryan Weir Joe Zammit, and Christian Renford (CEO)

**Visitors:** Geoffrey McIntyre

**Apologies:** Chris Noel, Stephen Handley and Greg James QC

1. Welcome

N Perry welcomed all to the meeting.

N Perry invited G McIntyre to make a presentation to the Board on behalf of the Honours Committee. G McIntyre provided an overview of the action to date undertaken by the Honours Committees since its inception. Research undertaken by the Honours Committee surrounding the appointment of honours in NSW included:

- Past history of awards in NSW.
- Practice in other States and other sports
- Significance of awards and level of recognition
- Maintaining the importance of Life Membership as the highest of honours
- Outstanding success "on the water" as distinct from a contribution in an official or administrative capacity.
- Continuous representation by an individual at a State and/or National level.

G McIntyre highlighted the recommendation of an additional category of award to recognize those members who may not be considered for Life Membership but who had given distinguished service over many years. A Distinguished Service Award

The Board acknowledged and thanked the Honours Committee for their efforts and commitment to this project. The Board discussed the recommendations outlined in the presentation, and made minor amendments to the recommendation.

Motion: To accept the recommendations from the Honours Committee as presented subject to agreed amendments.

Moved: B Weir                      Seconded: J. Zammit

Motion Carried

Motion: To re-confirm the appointment of the Honours Committee (G McIntyre (Chairman), B Moynahan and S Derwin).

Moved: B Weir                      Seconded: J. Zammit

Motion Carried

*Action 1 – CEO to call for nominations from the membership for the Rusty Robertson MBE Award for Services to Rowing, Kevyn Webb OAM Achievers Award, the Volunteer of the Year and the Novice of the Year*

*Action 2 - CEO and Honours Committee to implement and communicate to RNSW membership for the 2010 Annual General Meeting*

2. Previous Meetings Minutes

Motion: To accept the minutes of the 17 February and 17 March Board Meetings as true and accurate record of the meeting.

Moved: J. Zammit      Seconded: P Trives

Motion Carried

3. Business Arising

3.1 Policy review timetable, to be held over to the 19 May 2010 Board meeting.

4. Correspondence received

The CEO tabled the following incoming correspondence:

- Sydney Women's MLC
- NSW CIS
- Department of Sport and Recreation

The Board thanked Sydney Women's MLC Rowing Club for the letter of offer requesting approval to initiate the Evelyn Adams Perpetual Trophy for the Masters Women's D Coxed Four.

The Board resolved not initiate perpetual trophies for individual events in the NSW Masters Championships, however determined that a perpetual trophy for the pointscore for the men and women categories would be more appropriate.

The Board sought to research Evelyn Adams contribution to rowing in NSW and determine if Sydney Women's MLC Rowing Club would be amenable to broadening the offer of the Evelyn Adams Perpetual Trophy for overall pointscore for Masters Women.

*Action – RNSW President to respond to Sydney Women's MLC Rowing Club*

5. Board Casual Vacancies

*5.1 Deputy President*

Rowing NSW received the following nominations for the casual vacancy for the Deputy-President of Rowing New South Wales outlined below:

1. Bryan Weir – Mosman Rowing Club

As only one nomination has been received and in accordance with the Rules, the Board elected Bryan Weir to the position of Deputy-President of Rowing New South Wales. The CEO noted that the term of this position is due for re-election at the 2011 Annual General Meeting.

## 5.2 Director

Rowing NSW received the following nominations for the casual vacancy for the Deputy-President of Rowing New South Wales outlined below:

1. Bronwen Watson – Sydney University Women’s Rowing Club

As only one nomination has been received and in accordance with the Rules, the Board elected Bronwen Watson to the position of Director of Rowing New South Wales. The CEO noted that the term of this position is due for re-election at the 2011 Annual General Meeting.

## 6. 2010/11 RNSW Budget

The CEO tabled the draft 2010/11 RNSW Budget.

The CEO noted the Governance and Audit Commission met prior to April Board meeting and made several recommendations that will have a minor impact on income and expenditure lines within the 2010/11 Budget. Recommendations included allowances for advocacy, and business development related activities.

*Action 1 – CEO to table final 2010/11 budget at the May Board Meeting after meeting the Club Treasurers.*

The CEO further noted the rationale and subsequent recommendation of the Governance and Audit Commission to increase state membership fees for the 2010/11 season. N Perry noted that there has not been an increase in any fees in recent years due to the global financial crisis, however the Governance and Audit Commission considered an increase in NSW membership fees only justified based on improved services and increased costs (for example; full time Regatta Secretary).

*Action 2 – CEO and Finance Officer to present recommended increase to the fee structure at the May 2010 Treasurers Meeting*

## 7. Finance Reports

The CEO tabled the monthly analysis of the budget as at 31 March 2010. The CEO noted the revised formatting of the 2009/10 budget into the three primary business units: Operations, Development and Administration.

Motion: To accept the financial statements as presented.

Moved: P Trives

Seconded: J Zammit

Motion carried

The CEO noted that the aged receivables have increased to an unacceptable level. The majority of the outstanding debts relate to unpaid seat fees from the 2009/10 season. Highlighting New South Wales Rowing Association Inc. By-Law 2.12, the CEO further noted that the Governance and Finance Commission endorsed a Debtors Policy to be implemented and enforced in the 2010/11 Financial Year.

*Action 1 – Finance Officer to actively reduce aged receivables before 30 June 2010.*

*Action 2 – CEO and Finance Officer to present Debtors Policy at the May 2010 Treasurers Meeting*



Angela Conry  
Kathryn Lewis  
Coach - TBA

Leichhardt  
Drummoyne

Mark Williams  
Ken Ambler  
Coach - TBA

Mosman  
Sydney

The CEO noted the need to undertake a formal review off the RNSW Appeals Policy. Subject to his confirmation, the Board agreed appoint Appeal Tribunal Chairman, Mark Williams to review the Appeals Policy for the 2010/11 season.

*Action - CEO*

#### 10. Drummoyne Rowing Club

B Weir provided a verbal update surrounding recent enquiries to ascertain the current status of Drummoyne Rowing Club's position.

*Action – B Weir to continue enquires with the relevant key stakeholders*

#### 11. RA Member Protection Policy

The CEO tabled the updated Rowing Australia Member Protection Policy. As dictated by the Australian Sports Commission (and specified in the policy) RNSW is required to adopt and implement the policy.

The Rowing Australia Member Protection Policy now supersedes the current RNSW Sexual Harassment Policy

*Action – CEO to remove old sexual harassment policy from the RNSW Website and update 'Sexual Harassment Officer' details*

Motion: To adopt the Rowing Australia Member Protection Policy as presented.

Moved: P Trives

Seconded: B Weir

Motion carried

#### 12. RNSW Office and Staff Reports

The CEO tabled the Staff Operational report. The report provided an overview of issues/actions that RNSW and NSWIS staff are actioning for the month preceding the Board meeting.

Additionally the CEO tabled the following supplementary reports:

- i. Membership
- ii. Regatta entry comparison (February - March)
- iii. Regatta entry v membership (March)
- iv. Metro Club participation analysis

#### 13. General Business

N/A

Meeting closed – 10:20pm

Next Meeting – 19 May 2010 @ 6:30pm

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