



**BOARD MEETING**  
Royal Sydney Yacht Squadron, Kirribilli  
Wednesday 21 September 2011 at 6:35pm

**MINUTES**

**Attendees:** Ivan Adlam (President), Bryan Weir, Joe Zammit, Bronwen Watson, Andrew Gannon and Christian Renford (CEO)

**Apologies:** Greg James QC, Stephen Handley, Chris Noel

**1. Welcome**

I Adlam welcomed all to the meeting of Rowing New South Wales Inc.

**2. Confirmation of Minutes and Business Arising**

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 23 August RNSW Board Meeting as true and accurate record of the meeting.

Moved: B Weir                      Seconded: J Zammit

Motion Carried

2.2 Business Arising

The CEO tabled the Board action sheet.

A verbal update on the status of pending items to be actioned from previous minutes was provided.

*Action: CEO to reconfirm the date and location of the second Board strategic planning session.*

**3 CEO Update**

3.1 CEO Report

The CEO report for July was tabled. This report summarised the activities of RNSW programs and initiatives from the period 17 August to 16 September 2011:

a) National Officiating Accreditation Scheme (NOAS) update

In terms of the agreement with the Australian Sports Commission, the RA BRO training course (NOAS) must be updated on a regular basis. In terms of the agreement, the syllabus must be updated by 31 December 2011. The RA Umpires Commission has discussed the process and reviewed the work that has

been completed across the states and believe that it is an ideal time to both update the syllabus and ensure consistency of training across the country.

The RA Umpires Commission have invited Greg Smith and Georgie Lee from NSW to form a sub-committee to update the current syllabus

b) Regattas

The following regattas have been conducted in this reporting period.

Regattas	2010			2011		
	Entries	Seats	Athletes	Entries	Seats	Athletes
Aust University Champs	-	-	-	127	429	250
Head of the Nepean	24	140	145	33	164	170
Henley on Hunter	173	289	106	153	272	113
Scullers Head of the Nepean	66	66	66	90	90	90
St George Rowing Club	299	600	252	250	503	235

c) VMAC

The SIRC Venue Management Advisory Committee met on 5 September. Issues discussed included:

- Video screen installed in shed breezeway. Can display same content as big screen
- Stairs on eastern side of grandstand to be completed prior to Christmas
- PLDA are in the later stages of finalising a layman's guide to the water quality management and overview of the "green, amber and red alert" system that closes use of the lake (primary v secondary contact etc)

d) Sports Journalism Scholarships

Rowers <19 years of age make up approximately 65% of the RNSW membership. The RNSW Sports Journalism Scholarship Program aims to enhance the RNSW communication, specifically targeting school rowers and their supporters by providing relevant news and information that they are interested in:

In kind support for the program has been received from News Limited and Harvey Norman.

Details of the program will be launched in the coming weeks. School rowing masters will be requested to identify and encourage suitable individuals in or adjacent to their rowing program to apply. Interview panel to consist of RNSW and network mentors to determine final recipients

4.1 Finance Report and Balance Sheet

The CEO presented a detailed report on the management of accounts and Balance Sheet as at 31 August 2011. The CEO highlighted the following items within each business unit:

- i. Administration - Australian University Championships accounted for in Annual Events- No budget line in Aug. Remainder of Youth Cup Expenses also included in annual events. All other expenses down against budget
- ii. Development - Coaching courses income up /no budget August- Income from July and September courses. All expenses are line with Budget
- iii. Administration - Increase in memberships, specifically MC, MJ and RJ Categories. Levies up against budget forecast due to Sydney University's

Levies invoiced for the coming year. All expenditure is In line with budget, excluding upgrade of office IT infrastructure.

Motion: To accept the August Finance Report and Balance as presented.

Motion Carried

## 5 Board Matters

### 5.1 Board Casual Vacancy

Rowing NSW received the following nominations for the casual vacancy for the RNSW Director of Finance:

1. Andrew Gannon Sydney University Boat Club

The Board elected Andrew Gannon to the position of Director of Finance. The CEO confirmed that the term of this position is due for re-election at the 2012 Annual General Meeting.

*Action 1 – A Gannon to submit resignation as Director of Rowing NSW*

*Action 2 – CEO to commence casual vacancy procedures as per Section 35 of the Constitution*

### 5.2 Combined Rowing Schools NSW

The CEO tabled a position paper developed by S Carroll (Cranbrook). The position paper proposed the rationale surrounding the possibly formation of an association of rowing schools - Combined Rowing Schools NSW (CRSNSW) and a proposed format for a Head of the River Regatta.

The meeting noted that no formal proposal has been received in relation to the formation of Combined Rowing Schools NSW. The meeting further noted that Regatta Commission should consider reviewing and setting the principles that RNSW would like to work on with regard to all school competitions.

*Action: for consideration by the Regatta Commission*

### 5.3 Adaptive Rowing Pointscore

The CEO tabled a recommendation to amend to the By-laws to allow for the allocation of premiership points to adaptive rowing events. The Board resolved to amend RNSW By-Law 5.3(b) – Shields, as tabled:

Existing By-Laws	Proposed By-Laws
(iv) Men's Senior - the total of points gained in all Men's Senior events.	(iv) Men's Senior - the total of points gained in all Men's Senior events including all adaptive events.
(v) Women's Senior - the total of points gained in all Women's Senior events	(v) Women's Senior - the total of points gained in all Women's Senior events including all adaptive events.

*Action: Regatta Operations Manager to update RNSW By-Laws and include in the Pointscore calculation for the 2011/12 season*

#### 5.4 Circular Minute – 8 September – Appeals Procedure

The meeting noted the adoption of the RNSW Appeals Policy as circulated in the CEO's email of 8 September 2011 subject to the amendment to Section 1 of the Policy proposed by Bryan Weir in his email of 12 September 2011.

#### 5.5 2011 Strategic Plan Development

A Gannon provided a verbal update on the outcomes schedule from the 7 September Strategic Planning session.

The CEO confirmed that the second session of the Board strategic planning process is set for Wednesday 12 October 2011

### 6 **General Business**

#### 6.1 Teleconference Protocol

The meeting acknowledged Section 40 of the Constitution – Meetings by Telephone or Video Teleconference.

The meeting resolved that should a meeting of the Board be conducted utilising telephone or video teleconferencing facilities, in consultation with the President the CEO will on Monday preceding the meeting inform all Board members of the decision. The telephone or video teleconference will be conducted at the originally scheduled time of 6:30pm on the Wednesday unless otherwise agreed.

#### 6.2 Australian Women's 8+

B Weir tabled a draft letter relating to the likelihood of Rowing Australia not sending a women's 8+ to the 2012 London Olympic Games.

The meeting debated the content and intent of the letter. It was resolved not to send the letter in its current format until I Adlam has spoken to Rowing Australia about the issue, seeking confirmation that a women's 8+ will not be sent to London.

*Action 1 – I Adam to contact RA President*

The CEO also confirmed that a similar decision by RA has been made in relation to the LTA4-. Consideration should be given to the possible development ramifications in adaptive rowing for not sending this boat. The meeting confirmed not to incorporate the LTA4- issue into the above letter.

*Action 2 – CEO to contact NRCE.*

Meeting closed - 8:35pm

Next Meeting – 12 October 2011 @ 6:30pm – Board Strategic Planning

19 October 2011 @ 6:30pm – Board Meeting