



BOARD MEETING
Via teleconference
Wednesday 21 December 2011 at 5:00pm

MINUTES

Attendees: Ivan Adlam (President), Joe Zammit, Chris Noel, Stephen Handley, Andrew Gannon, Deanna Fekete, and Christian Renford (CEO)

Apologies: Sam Crosby Bryan Weir and Bronwen Watson

Visitors: Andrew Rowley (RNSW Councillor)

1. Welcome

I Adlam welcomed all to the December meeting of Rowing New South Wales Inc

2. Confirmation of Minutes and Business Arising

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 16 November RNSW Board Meeting as true and accurate record of the meeting.

Motion Carried

2.2 Business Arising

The CEO tabled the Board action sheet.

A verbal update on the status of pending items to be actioned from previous minutes was provided. The meeting further discussed:

- 2012/16 Strategic Plan – final draft to be presented at the January Board meeting. Presentation to the membership at the Board strategy and direction Forum in March 2012

3 CEO Update

3.1 CEO Report

The CEO report for December was tabled. This report summarised the activities of RNSW programs and initiatives from the period 11 November to 18 December 2011:

a) Growth of Clubs and Schools

The following schools have confirmed their intent to develop a rowing program in the coming season/s:

- St Catherine's School – Waverley
- The Armidale School – Armidale
- All Saints College – Bathurst (Adopt a School Program)
- Shellharbour Anglican College – Illawarra

In the past two seasons RNSW have witnessed the establishment of the Central Tablelands RC and the Lithgow RC. This growth in organisational capacity will translate into membership and regatta competition in the coming seasons.

b) Regattas

The following regattas have been conducted in this reporting period.

	2010		
RNSW Regattas	Entries	Seats	Athletes
North Shore RC	342	668	322
Roseville College	267	700	592
Nepean RC	233	447	201
NSWIS TT #3	117	117	117
Riverview Gold Cup	311	1489	1696
Reindeer Regatta	234	438	236
NSW Sprint Championships	428	829	356
NSWIS TT #4	116	116	116
	2048	4804	3636

2011		
Entries	Seats	Athletes
442	869	372
302	745	598
263	542	264
117	117	117
236	1280	1427
530	1011	479
588	1140	498
99	99	99
2577	5803	3854

	2010		
CDRA Regattas	Entries	Seats	Athletes
Port Macquarie RC	165	315	88
Lake Macquarie	120	279	89
CDRA Sprint Championships	327	680	222
	612	1274	399

2011		
Entries	Seats	Athletes
157	306	106
259	556	178
283	595	206
699	1457	490

	2010		
NRRA Regattas	Entries	Seats	Athletes
Murwillumbah RC	277	470	100
Grafton High School	207	345	101
Grafton RC	565	1206	378
Head of the Clarence	428	1097	385
	1477	3118	964

2011		
Entries	Seats	Athletes
199	346	78
174	295	83
629	1432	436
454	1666	391
1456	3739	988

Note

- Between Grafton and SIRC, 5249 seats were raced over the weekend of 10-11 December. This is more seats than the largest National Championships.
- General regatta statistics from [June to December 2011](#) have been published again on the website for broader membership consumption. This initiative has been very well received by the membership.

c) Membership

- RNSW Memberships as at 30 November 2011

	Jul-Nov 2010	Jul-Nov 2011	Total: 2010/11
Metro Comp	686	739	863
Metro Jnr*	1483	1626	1788
Regional Comp	313	326	350
Regional Jnr	245	356	273
Supporting	132	52	150
Official	-	245	-
AAGPS Jnr	562	636	642
Recreational	-	94	-
Patron (10/11 only)	80	80	80
	3497	4154	4146

*includes 2010/11 School competitors

- Membership of Rowing NSW has surpassed the 2010/11 season with 7 months still remaining in the season.

d) City of Canada Bay Council

i. *Council Charges*

The CEO and S Crosby have met with the Canada Bay Council Mayor and General Manager. An undertaking was given from the GM to review the fees charged for the hire of Rodd Point and Bayview Park. It is likely that a slight reduction will be realised for this season and further reduction for the coming seasons. All savings are passed directly to the regatta host.

ii. *Birkenhead Point Marina*

The Bay Clubs met on 14 December to discuss the status of the DA for the Birkenhead Point Marina. Additional to the October 2011 Issues paper an updated Risk Assessment has been developed. The meeting resolved to:

- Submit issues paper and risk assessment to the Minister for Roads and Ports (Duncan gay) and the Member for Drummoyne (John Sidoti)
- Lobby Canada Bay Council members, hosting onsite presentation to councillors in mid-January 2012
- Engage local and mainstream media

e) Venue Management Advisory Committee (SIRC)

5 December meeting attended by T Brown and C Renford. Issues of relevance discussed included:

- Update on minor capital works programs
- Commercial rates for the use SIRC (non-Olympic legacy sports)
- Draft Algal Response Plan:
 - Articulates existing coloured alert system (no/green/amber/red) in layman's terms, and outlines communication protocol
 - Developed by Penrith Lakes Development Corporation and NSW Health in conjunction with SIRC management.

4 Finance Report

4.1 Finance Report and Balance Sheet

The CEO presented a detailed report on the management of accounts and Balance Sheet as at 30 November. The CEO indicated scheduling and permanent budget variances, highlighting the following items within each business unit:

- i. Administration – income is approx. \$4,000 ahead of budget forecast. This can be attributed to membership income (metro competitors). Expenditure for November remains in line with budget. Year to date income remains ahead approx. \$17K ahead of budget (memberships) however expenditure is also approx. \$8K above budget. YTD for Administration = +\$9,000
- ii. Operations – income and expenditure is slightly ahead of budget for November. Year to date income remains ahead approx. \$8K ahead of budget (Clubs and Schools Regattas) however expenditure is also approx. \$18K above budget. YTD for Operations = -\$10,000
- iii. Development – limited activity on development with income and expenditure inline with budget forecasts for the month. Year to date income remains ahead approx. \$3K ahead of budget (Education) however expenditure is also approx. \$3K above budget. YTD for Development = \$0

5 Board Matters

5.1 Rowing Australia Annual General Meeting – Councillors Update

A Rowley provided a verbal update on the Rowing Australia: Strategic Forum and Annual General Meeting. Specifically A Rowley highlighted:

- i. ROMS Evolution Steering Committee
 - RA to facilitate a meeting of State CEO's in early 2012
 - Estimated switch over from ROMS by September 2012
 - Financial Analysis to be undertaken by Deloitte (relying on data provided by the states)
- ii. Revitalising Women's Rowing
 - RA will be commissioning research as to why women drop out of rowing programs. Participatory based survey, not a high performance perspective
 - Post survey will host a workshop to debate outcomes and identify actionable strategy
- iii. Election of Directors
 - A Rowley elected to the RA Board

The meeting congratulated A Rowley on his election to the Board of Rowing Australia.

In accordance with RA Rules, A Rowley subsequently resigned from the position of RNS Councillor. The meeting thanked A Rowley for his efforts whilst representing NSW as the Councillor and looked forward to his contribution to the sport on the RA Board.

Action: A Rowley to table resignation as RNSW Councillor

5.2 Masters Selectors

The CEO tabled the following nominations for the role of Masters Selectors for the 2012 and 2013 Australian Masters Championships:

1. Adrian Henning Sydney Boys High School
2. Jo Pollett Sydney University Women's Rowing Club
3. Phillip Titterton Mosman Rowing Club

The CEO noted all nominations were received prior to the 15 December deadline and nominees are current financial members of Rowing NSW.

The meeting debated the nominees and the terms of the appointment. It was resolved to confirm the appointment to the position of Masters Selectors for the 2012 and 2013 Australian Masters Championship:

1. Adrian Henning
2. Jo Pollett
3. Phillip Titterton

The meeting note that the nominated Masters Selectors would appoint a chairman from within. Further the meeting requested the Masters Selectors update the Event Requirements and outline the selection process, timeline, and reporting schedule to be undertaken by the Masters Selectors

Action: CEO to confirm appointment with Selectors. CEO and Chairman of the Masters Selectors to develop guidelines for the Masters Selectors clarifying the KPIs and reporting process to the Board via the Competition Commission.

5.3 SUBC Code of Conduct Complaint

The CEO tabled a code of conduct complaint from Sydney University Boat Club and response from Drummoyne Rowing Club.

The Board resolved that it was not prepared to find the Code of Conduct Complaint by SUBC against DRC upheld but did consider that DRC had an obligation to pay SUBC for costs incurred through their actions at the 2011 RNSW State Championships. The CEO to write to DRC advising them of the Board's conclusion

Action: CEO

5.4 Sponsorship Update

The CEO tabled and overview of recent activity involving renewed and new sponsorship programs. Accouchements relating to new sponsorships will occur in February 2012

6 **General Business**

6.1 Extreme Heat Policy

The meeting noted the circumstances at North Shore Regatta where competition was stopped due to the heat.

The meeting agreed that existing heat policy may be inappropriate for use by Rowing NSW, particularly at SIRC. Presently, the policy is applied unilaterally to all competitors regardless of age, state of fitness, and without consideration for athlete management.

The meeting resolved to appoint the following people to a Board subcommittee to review the current Extreme Heat Policy and heat management strategies during rowing competition:

- Ivan Adlam (Chair)
- Steve Handley
- Bryan Weir
- Christian Renford

The Subcommittee is to engage a medical expert or specialist consultant in this field

The review should consider how that current policy was developed, and take into account management strategies which clubs/schools and coaches may be required to adhere to prior to and at regattas.

Action – Subcommittee Members

Meeting closed - 6:15pm

Next Meeting: 18 January 2012 @ 6:30pm (Kirribilli)