



BOARD MEETING
Royal Sydney Yacht Squadron, Kirribilli
Wednesday 18 January 2012 at 6:00pm

MINUTES

Attendees: Ivan Adlam (President), Chris Noel, Andrew Gannon, Deanna Fekete, and Christian Renford (CEO)

Apologies: Sam Crosby, Bryan Weir, Joe Zammit, Stephen Handley and Bronwen Watson

1. Welcome

I Adlam welcomed all to the January meeting of Rowing New South Wales Inc.

With four board members present, I Adlam noted that in accordance with Section 37 of the Constitution, the meeting did not constitute a quorum

All attendees present agreed to discuss the agenda items as circulated. No formal resolutions were passed. Any urgent matters of business will be dealt with via circular resolution, or tabled at the February Board meeting.

2. Confirmation of Minutes and Business Arising

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 21 December RNSW Board Meeting as true and accurate record of the meeting.

Motion Carried

2.2 Business Arising

The CEO tabled the Board action sheet.

A verbal update on the status of pending items to be actioned from previous minutes was provided.

3 CEO Update

3.1 CEO Report

The CEO report for January was tabled. This report summarised the activities of RNSW programs and initiatives from the period 18 December 2011 to 13 January 2012:

a) Regattas

One was regatta was conducted in this reporting period.

	2010		
RNSW Regattas	Entries	Seats	Athletes
Taree Summer Regatta	1063	2383	525

2011		
Entries	Seats	Athletes
1048	2442	526

b) Membership

- RNSW Memberships as at 13 January 2012

	July 10 to Jan11	July 11 to Jan12	Total: 2010/11
Metro Comp	747	785	863
Metro Jnr*	1563	1658	1788
Regional Comp	334	338	350
Regional Jnr	253	369	273
Supporting	139	52	150
Official	-	260	-
AAGPS Jnr	615	634	642
Recreational	-	90	-
Patron (10/11 only)	77	80	80
	3728	4266	4146

*includes 2010/11 School competitors

- Membership of Rowing NSW has surpassed the 2010/11 season with 6 months still remaining in the season.
- Overall recreational membership number have decreased this month, resultant from several membership upgrades to competitive members

c) Regatta Commission

- The fifth meeting of the Regatta Commission in its new form was conducted on 22 December.
- Key dates for the 2012/13 regatta calendar have been the primary focus of the commission. The draft regatta calendar was attached for reference only. Next steps in the consultation process for the Regatta Commission will be for the Regatta Operations Manager to conduct information dialogue with those clubs who traditional regatta dates have been moved accommodate the recommended program.
- Simple monthly regatta statistics produced and published for members review and analysis (Jul-Dec now available) continue to received favourable feedback.

4 Finance Report

4.1 Finance Report and Balance Sheet

The CEO presented a detailed report on the management of accounts and Balance Sheet as at 31 December. The CEO highlighted scheduling and permanent budget variances, highlighting the following items within each business unit:

- Administration – Income is ahead of budget due to Seasonal Sponsorship program (eg signage, Flags, Membership Card etc), however membership income is slightly down due to memberships renewals coming in earlier months but is in line YTD. Expenditure is also ahead of budget forecast

resultant from Sponsor Serving (new flags for SIRC - income off set) and staff holiday leave loading.

- ii. Operations – Income is ahead of budget due to increased seats raced at NSW Sprints Champs and Reindeer Regatta's. Regatta expenses are up due to unbudgeted commitment to providing professional paramedic and aquatic water safety at all RNSW regattas.
- iii. Development – limited activity on development with income and expenditure inline with budget forecasts for the month.

5 Board Matters

5.1 Strategic Planning Update

A Gannon provided a verbal update on the outcomes from the November Strategic Planning session. The meeting finalised

The Board discussed the draft and amended it accordingly.

Action: A Gannon and CEO to complete formatting and present final version to the Board for the February meeting.

5.2 Competition Commission

The CEO tabled two recommendations from the Competition Commission relating to:

a. *State Team Coaching Appointments*

The Competition Commission has endorsed the Selectors recommendations for remaining coaching appointments for the NSW State Team:

- Queens Cup Assistant coach Adam Vine Hall (SRC)
- Kings Cup Assistant coach Tom Laurich (MRC)

The Board adopted via circular resolution (20/01/12) the NSW State Team Coaching Appointments

Action: Sport Development Officer to publish on RNSW website and distribute directly to clubs.

b. *Masters State Team*

The Competition Commission has endorsed the Masters Selectors recommendations for the Event Requirements: 2012 NSW Masters State Team:

The Board adopted via circular resolution (20/01/12) Event Requirements: 2012 NSW Masters State Team

Action: Sport Development Officer to publish on RNSW website

The CEO provided an overview of the proposed Board approval process for the 2012 NSW State Team. It is expected that the Selectors recommendations (with Competition Commission endorsement) for the state team will be tabled at the 15 February Board meeting seeking formal endorsement.

The final selection of the Kings Cup 8+ should be completed by 24 February. The Board endorsement of the Kings Cup 8+ crew will therefore require the Board to meet via Teleconference.

5.3 Board Governance

a. *RNSW Councillor*

The CEO table the resignation letter from A Rowley as the RNSW Councillor. The meeting confirmed appointment of RNSW President, Ivan Adam as the RNSW Councillor to Rowing Australia.

Action: CEO to confirm appointment with Rowing Australia

b. *Directors Leave of Absence*

The meeting noted B Watsons requirement to relocate interstate while trialling for Olympic selection. The meeting fully supported granting a leave of absence to Bronwen from all Board Meetings until the end of April - with a view to reviewing the position at the May Board meeting.

5.4 International Competitors Eligibility to Compete in RNSW Regattas

The CEO outlined current administrative practice relating to International Competitors eligibility to compete in RNSW Regattas. As a courtesy to overseas visitors, international competitors contacting RNSW expressing a desire to compete for their home club in NSW regattas are not required to become competitive members of Rowing NSW. International competitors are required to meet all other entry and financial obligations relating to competing in NSW regattas (ie seat fees). This practice is not limited to the number of regattas a competitor may enter.

The same practice is applied to interstate competitors. If however international competitors wish to compete for a NSW Club (assuming they meet the NSW clubs membership criteria) then RNSW administers the international competitor the same as domestic (NSW) competitors, and are subsequently required to join RNSW in the appropriate membership category.

The meeting confirmed its endorsement of the current administrative practice relating to International Competitors eligibility to compete in RNSW Regattas.

5.5 2012 State Championships Update

The CEO confirmed that planning by the State Event Management Committee (SEMC) is well underway and progressing well for the 2012 NSW State Championships:

It was noted that the Directors attending the 2012 Championships will be requested to assist with two areas of operation at the regatta: hosting the Presidents Lounge and Medal Presentations

Action: CEO to develop attendance schedule

6 **General Business**

The following Commission and Sub-Committee Minutes were tabled at the meeting:

- Regatta Commission (22/12/11) & Draft 2012/13 Regatta Calendar
- HPDP Teleconference (21/12/11)
- SEMC (14/01/12)

Meeting closed - 8:00pm

Next Meeting: 15 February 2012 @ 6:30pm (Kirribilli)