



BOARD MEETING
Royal Sydney Yacht Squadron, Kirribilli
Wednesday 12 December 2012 at 6:30pm

MINUTES

Attendees: Ivan Adlam (President), Bryan Weir (Deputy President), Bronwen Watson, Stephen Handley, Deanna Fekete, Miranda Bennett, and Chris Noel and Christian Renford (CEO and Secretary)

Apologies: Andrew Gannon and Sam Crosby

1. WELCOME

6:30pm - I Adlam welcomed all to the December Board meeting of Rowing NSW Inc.

2. CONFIRMATION OF MINUTES AND BUSINESS ARISING

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 21 November RNSW Board Meeting, and the circular minutes of 12 November as a true and accurate record of the meetings.

Motion Carried

2.2 Business Arising

The CEO tabled the Board action sheet. A verbal update on the status of pending items to be actioned from previous minutes was provided.

3 CEO UPDATE

3.1 CEO Report

The CEO report for December was tabled. The report summarised the activities of RNSW programs and initiatives for the period 16 November to 7 December 2012:

a) Regattas

The following regattas were conducted in this reporting period.

RNSW Regattas	2011		
	Entries	Seats	Athletes
NSWIS TT3	117	117	117
Roseville College	302	745	598
Riverview Gold Cup	236	1280	1426

2012		
Entries	Seats	Athletes
80	80	80
334	758	566
227	1151	1322

Reindeer Regatta	530	1011	479
NSW Sprint Championships	588	1140	498

613	1321	642
549	1109	544

	2011		
AAGPS Regattas	Entries	Seats	Athletes
St Josephs College	131	704	833

2012		
Entries	Seats	Athletes
150	776	914

	2011		
CDRA Regattas	Entries	Seats	Athletes
CDRA Sprint Championships	283	595	206

2012		
Entries	Seats	Athletes
419	930	305

	2011		
NRRA Regattas	Entries	Seats	Athletes
Head of the Clarence	459	1166	391
Grafton High School	174	295	83
Grafton Rowing Club	629	1432	436

2012		
Entries	Seats	Athletes
423	1151	356
143	239	76
577	1315	362

There were 4896 seats raced across the weekend of 8-9 December in NSW, slightly ahead of last years figures for the same weekend at 4749 seats. This period prior to Christmas has proved in recent years to be very well supported by clubs and schools across all membership categories.

b) Membership

2010/11 Total Membership of Rowing NSW	4,146
2011/12 Total Membership of Rowing NSW	4,646

	Nov'11	Nov'12	Total: 2011/12
Metro Comp	717	735	880
Metro Jnr	1568	1669	1934
Regional Comp	308	360	361
Regional Jnr	338	426	379
Supporting	47	37	78
Official	237	227	261
AAGPS Jnr	436	673	495
Recreational	76	125	151
Patron	80	80	80
	3834	4338	4,649

The membership renewal rate remains ahead of last seasons figures by 504 individuals. It is too early in the season to determine if this will translate into true membership growth, or the same number of members renewing earlier.

The Recreation and Supporting membership program has been launched for the 2012/13 season. Croker Oars have sponsored this program providing 5 sets of sculling oars

- Metro Club / school 4 sets of sculling oars (Quad)
- Regional Club / school 1 set of sculling oars (Single)

Numbers in these membership categories are disappointing, in particular from the metropolitan clubs and schools. Ongoing promotion planned in late 2012 and early 2013 is expected to raise awareness of this initiative and hopefully translate into membership growth

c) Regatta Central Trial

The RA Trial of the Regatta Central system concludes at the Reindeer Regatta on 8 December 2012. Some technical issues have been experienced between Regatta Central and RP7 synchronisation. A full assessment will be conducted in due course and presented to Rowing Australia.

The majority of feedback from the membership appears to be related to lack of familiarisation and deviation from existing procedures. This trial however will prove advantageous for NSW clubs and schools entering SIRR.

A fee for service was determined and agreed upon between the RA and RNSW. The matter of payment remains unresolved and negotiations remain ongoing.

d) RA Strategic Forum and AGM

The President confirmed the following people were elected to the RA Board:

- Colin Smith – President
- John Boulton
- Lizzi Chapman

Youth Cup

The NRCE presented the challenges and current representative pathway statistics for the Youth Cup. The NRCE presentation *The future of the Australian Youth Cup Regatta* resolved that the Youth Cup is not addressing High Performance KPIs therefore a recommendation to cancel the conduct of the 2013 Youth Cup and beyond in its current format.

States expressed desire to be involved in the discussion surrounding the possible disbandment of the Youth Cup.

RNSW has subsequently submitted a discussion paper promoting an alternate view of the Youth Cups relative position in High Performance (Development) than the one provided in the position paper.

4 FINANCE REPORT

4.1 Finance Report and Balance Sheet

The CEO presented a detailed report on the management of accounts and Balance Sheet as at 30 November. The CEO highlighted scheduling and permanent budget variances, highlighting the following items within each business unit:

- i. Operations - Income and expenditure is in line with budget for both the month and year to date.
- ii. Development - Income generating activities is attributed to the conduct of coaching courses. Corresponding expenditure for the course and activity surrounding Kings Cup Camps and payments in advance for the Youth Olympic Team. Kings Cup Camp expenditure to be offset via donations from the Australian Sports Foundation.
- iii. Administration - Increase in membership renewals for the November period, specifically Metro Junior Competitors have resulted in budget surplus for the

month. YTD in membership is also ahead of budget forecast making up for the sluggish take up in Q1, and revenue from the 2012/13 sponsorship program. Expenditure for November is below budget forecast for the month, however inline YTD forecasts.

Motion: To accept the November Financial Reports as tabled.

Motion Carried

5 BOARD MATTERS

5.1 Masters State Team Coaching Appointments

The Competition Commission have reviewed the selection process and endorsed the recommendations of the Masters Selectors. The Masters Selection Panel's recommendation for coaches to represent NSW at the 2013 Australian Masters Championships held in Canberra, ACT from 25-28 April 2013 are:

Interstate Men's Quad	Adrian Henning (Ascham)
Interstate Men's Eight	Steve Gordon (MRC)
Interstate Women's Quad	Lizzi Chapman (SUWRC)
Interstate Women's Eight	Steve Sherry (LRC)
	Robert Glendenning (DRC) assistant coach

Note – the appointment of an assistant coach for the Interstate Women's Eight is consistent with the coach development model for the State Team.

5.2 Australian Youth Olympics Festival

5.2.1 - Athlete Recommendations – Selectors

The Competition Commission have reviewed the selection process and endorsed the recommendations of the Selectors for the athletes to represent NSW at the 2013 Australian Youth Olympic Festival

<u>Women</u>		<u>Men</u>	
Leah Saunders	Sydney RC	Peter Koster	SUBC
Georgina Gotch	Mosman RC	Ross Jarvis	Mosman RC
Emma Thomas	SUWRC	James Chuter	St George RC
Holly Lawrence	SUWRC	Luke Weeks	Kinross Wolaroi
Jessie Allen	Mosman RC	Sean Madeley	Sydney RC
Genivieve Horton	Mosman RC	Jesse Coyle	Sydney RC
India Evans	SUWRC	Dan O'Malley Jones	Sydney RC
Kelly Parker	UTS	Ben Scott	SUBC
Sophie Jerapetritis (Res)	UTS	Luke Stait (Res)	Sydney RC
Coxswain - TBA		Coxswain - TBA	

Note – four female and three male coxswains were trialed on 7 Dec Selection Trials. Reduced to two male and two females, final coxswain selection is to be determined after training camp #1 on 16 December.

Motion: To endorse the NSW Australian Youth Olympic Festival Team (athletes) as recommended.

Motion Carried

The CEO noted there has been debate surrounding the appointment of assistant coaches. As the Youth Olympics is perceived to be a higher standard international regatta than the Youth Cup, divergent views have been expressed surrounding the Assistant Coach positions: a high level assistant coach verses a development coach opportunity?

The meeting provided further clarification surrounding the selection of the Assistant Coaches for the AYOF team. The Board resolved to amend the 2013 AYOF Event Requirements – Coaches as follows:

Coach Selection Criteria

Selectors will appoint lead coaches and assistant coaches taking into account the following criteria.

- 1) *Past performance, experience and demonstrated cooperative leadership.*
- 2) *Universality- where appropriate, representation from all of NSW*

Lead Coaches - Will primarily selected on past performance, experience and cooperative leadership.

Assistant Coaches - Will primarily selected on past performance, experience and cooperative leadership but also with future development in mind.

Motion: To amend the 2013 AYOF Event Requirements – Coaches as noted above.

Motion Carried

5.2.2 - Coach Recommendations – Selectors
(Circular Resolution – 14 December 2012)

The Competition Commission reviewed the selection process and endorsed the recommendations of the Selectors for the coaches to represent NSW at the 2013 Australian Youth Olympic Festival

<u>Position</u>	<u>Name</u>	<u>Club</u>
Lead Women & Head Coach	Alfie Young	MRC
Assistant Women	Chris Holliday	MRC
Lead Men	Adam Vine-Hall	SRC
Assistant Men	Rick Van Hooydonk	SUBC
Intern	Jess Wickenden	Redlands / Shore
Intern	Robert Andrews	St Catherine's

Motion: To endorse the NSW Australian Youth Olympic Festival Team (coaches) as recommended.

Motion Carried

5.3 Heat Management Plan

The CEO noted that the Heat Management Plan and Risk Warning have been uploaded to the documents and policies page on the Rowing NSW website

It was further noted that the Risk Warning has been incorporated into the member

declaration via renewal process. This will take full effect at the beginning of the 2013/14 membership season

The following communication strategies have been undertaken to ensure that all athletes and coaches are aware of the new Heat Management Plan and Risk Warning:

- News article on the front page of the website. A permanent notification / link has been installed on the RowingManager event page viewed at time of entry
- News article published via Enews, Facebook and Twitter
- Emails have been sent directly to all BROs and volunteers at the Reindeer Regatta and Sprint Championships
- Notification in the Reindeer Regatta and Sprint Championships programs
- SMS notification system has been established. Key members mobile numbers have been preloaded into the system

5.4 Australian Team members at SIRR

The CEO noted that the NRCE have provided the following requirements to help alleviate this potential burden on the athletes entered in the Australian Rowing Championships, Interstate Regatta and World Cup:

- i. Athletes can only race in one interstate event – that is no double ups.
- ii. Interstate Crew Training – There will be no more than one training opportunity for state crews containing World Cup Team members during the Sydney International Rowing Regatta.
- iii. State Team Functions – any State Team function involving World Cup Team members should be conducted no later than Monday evening.

Action: A Bennett to communicate with State Team Coaches and plan for possible impacts on the State teams preparation in March 2013

5.5 Roads and Maritime Services

There are two regular opportunities where Roads and Maritime Services (formerly Maritime NSW) engages with rowing and other waterway users:

1. Sydney Harbour Uses Group
2. Rowing Steering Committee (key rowing stakeholders, Maritime and Sydney Ferries)

The meeting discussed the above user groups structure and the level of operational engagement between RMS, RNSW and clubs/schools.

It was acknowledged that the activities to date by M Clarke and more recently by A Blower have been very positive, resulting in a good working relationship between RNSW and RMS.

It was further acknowledged that these positive tasks achieved by RNSW to date, and the issues presently being addressed should be more widely communicated to the membership.

Action – Regatta Secretary and CEO to forward minutes of the Rowing Steering Committee meetings to the Board and publish on the RNSW website

5.6 Strategic Plan – Q1 Assessment

The Board discussed the Strategic Plan and process surrounding its assessment against the scorecard

Action: A Gannon, I Adlam and CEO to review and update revised scorecard for 2011/12 and suggest any amendments to the 2012/2013 scorecard

6 GENERAL BUSINESS

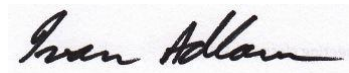
6.1 Regulating Coaching Activities

Further to the National Coaching Accreditation Scheme, the meeting debated if there was need to better regulate best practice and safe coaching procedures. Specifically the meeting referenced several recent incidents on the Parramatta River involving Rivercats and private vessels.

It was noted that Rowing Queensland has developed a series of educational resources in conjunction with Maritime Safety Queensland to address safety and education of coaches on the Brisbane River. Some of the resources may be adaptable to the NSW environment.

Action: CEO to contact Rowing Queensland to review and assess RQ safety and education resources

There being no other business the President declared the meeting closed at 9:00pm.



Ivan Adlam
President



Christian Renford
CEO and Board Secretary

Next Meeting: 16 January 2013 @ 6:30pm (Kirribilli)