



BOARD MEETING
By Teleconference
Wednesday 17 July 2013 at 5.00pm

MINUTES

Attendees: Ivan Adlam (President), Bryan Weir (Deputy President), Deanna Fekete, Chris Noel, Miranda Bennett, Sam Crosby, Andrew Gannon and Tony Blower (Secretary)

Apologies: Stephen Handley, Bronwen Watson

1. WELCOME

5.00pm - I Adlam welcomed all to the June Board meeting of Rowing NSW Inc.

2. CONFIRMATION OF MINUTES AND BUSINESS ARISING

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 19 June 2013 RNSW Board Meeting as a true and accurate record of the meeting.

Motion Carried

2.2 Business Arising

The CEO tabled the Board action sheet. A verbal update on the status of pending items to be actioned from previous minutes was provided.

It was decided that we complete the Documentation of the Rowing use of the Parramatta River as a matter of priority

Action; Sam Crosby, Tony Blower

It was decided that we add Voting Rights to the Business Arising Schedule and bring forward discussions on this matter

Action; Tony Blower

3. RNSW PROGRAMS

3.1 Regattas

There were no regattas conducted in this reporting period.

3.2 Membership Analysis

- 2010/11 Total Membership of Rowing NSW 4,146
- 2011/12 Total Membership of Rowing NSW 4,649

| | June '12 | June '13 | Total: 2011/12 |
|---------------|----------|----------|-------------------|
| Metro Comp | 883 | 859 | 880 |
| Metro Jnr | 1935 | 1904 | 1935 |
| Regional Comp | 362 | 406 | 362 |
| Regional Jnr | 379 | 442 | 379 |
| Supporting | 79 | 52 | 79 |
| Official | 280 | 256 | 280 |
| AAGPS Jnr | 495 | 553 | 495 |
| Recreational | 153 | 207 | 153 |
| Patron | 80 | 78 | 80 |
| | 4545 | 4757 | 4,646 |

The membership renewal rate is ahead of last season's figures by 108 individual's year to date

4. FINANCE REPORT

Finance Report and Balance Sheet

Operations – YTD Operations Income finished 20K behind budget \$626,406.09 with budgeted figure of \$648,420.98. Regatta Income was in line with budget with bulk of \$20K loss in Annual Events in particular the King's Cup Lunch. Expenses were down in Operations across the board .Nil activity in Operations for the month of June.

Development – Income generating activities in this reporting period attributed to coaching courses .Income is in line for the month and down YTD due cancellation earlier in the year of development camps. Development expenditure is in line for month and year to date.

Administration –income for the reporting period and YTD is in line with budget. Expenditure for June is in line with budget but over budget YTD due to excess leave being paid out to reduce leave liability and leave being paid out for exiting staff and staff recruitment costs.

Otherwise all other admin expenses down YTD.

Motion; To accept the Finance and Balance Sheet report

Motion; Carried

5. BOARD MATTERS

5.1 The email from Rowing Australia regarding their progress with respect to their review and planning of SIRR 2014 was discussed and noted.

5.2 The Board noted the successful completion of the Audit and commended the accounting department. Although the accounts were not discussed in detail, as this will be done next meeting with the benefit of the Statutory Accounts it was noted that going forward we would like to see a larger annual surplus.

5.3 The information from Rowing Queensland regarding safety was noted. A board subcommittee is to be established. This board subcommittee will review the RQ material and develop a recommendation on how RNSW might conduct a risk assessment on Rowing Safety matters.

Action; Miranda Bennett, Tony Blower

5.4 The Rowing Australia Directors and Employee Declaration with respect to Anti-Doping was discussed.

6. GENERAL BUSINESS

6.1 We have confirmed the Presidents meeting for 25 July and have at this stage ten attendees

6.2 The Kings Cup Committee is to be reconstructed as a board sub committee

Action ; Chris Noel, Bryan Weir, Tony Blower

6.3 The resignation of Lizzi Chapman from the board of Rowing Australia was noted with regret.

There being no other business the President declared the meeting closed at 6.30 pm.

Ivan Adlam
President

Anthony Blower
Board Secretary

Next Meeting: 21 August 2013 @ 6:30pm (Kirribilli)